DELEGATION WORKSHEET

Project / Task	I can delegate this project/task to…	The benefits of delegating to this person…	I may not want to delegate to this person because…	Additional thoughts…
	▶ ▶	▶ ▶	▶ ▶	▶ ▶
	▶ ▶	▶ ▶	▶ ▶	▶ ▶